

TOWN OF SUGAR CAMP
TOWN BOARD MEETING MINUTES
February 19, 2024
ALL AGENDA ITEMS ARE FOR DISCUSSION & ACTION

1. Meeting called to order by Town Chairman

- *Meeting called to order by Town Chairman at 5:30 P.M.*
 - i. *Present:* *Scott Holewinski*
 - a. *Chris Rhode*
 - b. *Lauren Sowinski*
 - c. *Paul Sowinski*
 - d. *Lisa Jolin*

- *There were 7 visitors*

2. Approval of the Agenda

- **Motion:** 1. *Chris R.* 2. *Scott H.* ...to approve the agenda as posted. 2 ayes. Carried.

3. Approval of the minutes from the regular monthly meeting on January 15, 2024

- **Motion:** 1. *Chris R.* 2. *Scott H.* ... to approve the minutes from the regular monthly meeting. 2 ayes. Carried.

4. Treasurer's Report

- **Motion:** 1. *Chris R.* 2. *Scott H.* ... to approve the Treasurer's Report with an ending balance of \$2,119,184.75. 2 ayes. Carried.

5. Approval of vouchers

- **Motion:** 1. *Chris R.* 2. *Scott H.* ... to approve the vouchers of \$2,743,341.10. 2 ayes. Carried.

6. Public comments

- None

7. Correspondences:

- A. Update on GREWS gamily cottage erosion situation
 - i. *Scott H. handed out an email to Board members showing communication with the DNR – the Town will not pursue a dam permit*
- B. BOR Training
 - i. *Scott H. provided a list with updated guidelines to follow regarding BOR*

8. Approve operator licenses

- A. Susan Sprik
- B. Calvin Sprik
- C. Heather Rodriguez
- D. Jannette Wilson
- E. Hunter Tobin
- **Motion:** 1. *Chris R.* 2. *Scott H.* ... to approve the operator licenses. 2 ayes. Carried.

9. Approve liquor license

- A. Moondance Bar and Grille, LLC.

- **Motion:** 1. Scott H. 2. Chris R. ... to approve the liquor license, beginning on April 9, 2024, pending the revocation of the license held by the current Moondance establishment. 2 ayes. Carried.
10. Fire Department presenting future equipment needs
- Chief Goeldner presented current issues with equipment that need to be repaired, pointed out that we may need to discuss purchasing a new tanker in two years.
 - No Motion
11. Hiring or a grant writer for Rolling Acres Dr project
- **Motion:** 1. Scott H. 2. Chris R. ... to hire Town and Country Engineering for grant writing for Rolling Acres Dr project for \$200. 3 ayes. Carried.
12. Hiring a firm to perform 6-foot culvert inspections and possible pavement ratings on Town roads
- Scott H. explained that we are required to inventory culverts and report by December 31, 2024. Scott explained that we will receive money from the state for each 6-foot culvert. Scott presented an agreement from Delmore Consulting for them to inventory the culverts.
 - **Motion:** 1. Chris R. 2. Paul S. ... to hire Delmore Consulting to do the work at \$100 per culvert. 3 ayes. Carried.
13. Create a job description to replace existing employee position in May 2024
- Chris R. and Mike K. will work on a job description and bring it to the March meeting.
14. Discussion and possible action for a job application and posting for a new Town Crew position
- This will be discussed at the March meeting after a job description has been created.
15. Discussion and possible action on HAS and HRA health insurance programs for Town Crew members
- Scott H. is meeting with a representative regarding this on March 22, 2024 at 10:00 A.M. at the Town Hall
16. Road work/Town Hall report
- **Motion:** 1. Scott H. 2. Chris R. ... to accept the reports as presented. 3 ayes. Carried.
17. Set the date for the next board meeting March 18, 2024 at 7:30 P.M.
18. Adjourn meeting at 5:54
19. Future Agenda Items
- A. Veteran's Park Signage
 - Coordinated Comprehensive Plan
 - B. Update the 5-year road plan

Lauren Sowinski
Sugar Camp Town Clerk

Notice is hereby given that pursuant to the Americans with Disabilities Act, reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call Lauren Sowinski at 715-272-1525 with specific information on your request allowing adequate time to respond to your request.